

WRITING PROJECT DAY	
DATE OF COURSE:	TIME: 10am-4.00pm
Your name:	
How did you hear about this course?	
Your town & postcode:	
(full address not necessary unless you do not have an email address)	
Email address:	
Phone number/s:	
Your preferred way to be contacted (please select):	
Phone / email / Facebook / other	
Emergency contact:	
Please give name & number of someone to contact on the day in the event of an emergency. (This is important.)	
Do you have any access needs you would like Emma to be aware of to help you get the most from this day?	

PAYMENT

COURSE FEE: £45
DEPOSIT: £25

Please **make a deposit now** or full payment if you prefer.
Please note all deposits and payments are **non-refundable** and **non-transferable**.

The remaining balance is payable by **cash** or **cheque** on the first day of the course.

Courses are also payable in smaller instalments. Please make contact early to make a plan to pay in this way.

Please make deposits and payments:

- via online banking
- by going into your own bank and authorising it over the counter
- by going or into a branch of the Halifax

Bank details to make payments to:

Account name: Emma Decent
Bank: Halifax
Sort code: 11 73 36
Account no: 00014830

*** PLEASE ADD YOUR NAME OR INITIALS AS A REFERENCE FOR THE PAYMENT! ***
(Otherwise I will not know it is you who has paid! Thank you)

DISCOUNT OFFER

20% discount for **3 Writing Days** in 2019! (Other dates: Sat 7 Sept 2019, Sat 30 Nov 2019). Discount applies on payment of the 3rd one, as below.

£45 x 3 days = £135 20% of £135 = £27

Day 1 - pay £45

Day 2 - pay £45

Day 3 - pay **£18** (£45 -£27= £18)

All payments are non-refundable and non-transferable.
If for any reason I cancel the course you will be refunded in full.

**To confirm your booking please complete and return this
Booking Form and make a deposit as soon as possible.**